



DELUX PRIVATE PARTY CONTRACT

All prices quoted exclude applicable sales and other taxes, gratuities, rentals, flowers or decorations; unless an agreement is made between deLux and the interested party prior to signing this contract.

All parties must guarantee the number of attendees a minimum of 72 hours prior to the event. deLux can accept no responsibility to serve more than the guaranteed number of people.

A 50% deposit is due with this contract in order to secure your reservation. Remaining balances are due in full on the day of the event unless further arrangements have been made. Deposits are non-refundable. (In the event of a cancellation, 48 hours prior to the event, the deposit may be used on a rescheduled event)

To ensure proper coordination and a successful event, additional arrangements, such as live music, decorations, etc., which are not provided by deLux, should be thoroughly discussed with our staff prior to the function.

The private space is available until 9:00PM, after which pint we will open to the public.

For events held at deLux, the host shall be responsible for physical damage to the premises or furnishings.

Prices and items are subject to change due to costs and availability. Prices will be guaranteed 30 days prior to the event.

All private events being held Sunday through Thursday there will be a minimum dollar amount spent of \$1000 in lieu of a room fee. Likewise Friday and Saturday the minimum dollar amount spent will be \$2000 in lieu of a room fee. In the case that the minimum is not reached the difference will be charged to the credit card listed on this contract. (For semi private events there is no minimum)

Date and times of Event: _____

Minimum Spending Requirement _____

Deposit Required _____

Contact phone # _____

Contact email address _____

Credit Card # _____ Exp. Date _____

Signature

Representative of Party

Michelle Williams
804-353-2424 phone
804-353-0077 fax
Representative of deLux